

VENDOR APPLICATION FORM
OHANA HALLOWEEN PA'INA
KEAUHOU SHOPPING CENTER
SATURDAY, OCTOBER 28, 2017
4:00 PM - 9:30 PM

INSTRUCTIONS:

Please type or print information. Application deadline October 13, 2017

I. NAME OF ORGANIZATION/APPLICANT:

A. Name of Applicant: _____ **Phone:** _____

B. Business Name: _____

(Business name to be used for advertising. Example: "Aunty Dea's Maple Treats")

C. Mailing Address: _____

D. Email Address: _____

E. Organization's Authorized Representative: _____

F. Type of Vendor: Circle Vendor Type: **FOOD CRAFT RETAIL OTHER**

H. Vendor description: FULL description of items to sell or showcase: _____

I. Electricity needed? Circle Choice: **NO** **YES**

J. Number of persons using designated location: _____

K. Name of person in charge during period of use: _____

L. Is anything within your display (i.e. signage, decorations) that could be a potential hazard?

Circle applicable answer: **NO** **YES**

If yes, please explain:

Vendor reservations will ONLY be made when all of these have been received.

1.) Completed Application
2.) Certificate of Liability Insurance
3.) \$100.00 Payment - Please make **CASHIER CHECKS** payable to: **KAMEHAMEHA SCHOOLS**

Once all of the above have been received, a vendor confirmation will be given to you.

Please return completed Application and Payment to:

Keauhou Shopping Center
78-6831 Alii Drive, Suite #162
Kailua Kona, HI 96740

Phone: (808) 322-3000
Fax: (808) 322-2603
Email: deanna.burns@am.jll.com

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I. REPRESENTATIVES AND AGREEMENTS: (Please read carefully)

The undersigned hereby represents that he/she is the Applicant or an Officer of other Authorized Agent of the Applicant named herein and that he/she is over 18 years of age. **The undersigned further acknowledges he/she has read and is familiar with the Rules & Regulations** for the event. Use of the Shopping Center and recognizes and agrees by his/her signature hereto that the making of this Application, the issuance of any Permit based on this Application, and the use authorized by such Permit are expressly conditional upon Applicant's acceptance and continuing observation of said Rules & Regulations.

Applicant will indemnify and hold THE TRUSTEES OF THE ESTATE OF BERNICE PAUAHI BISHOP dba Kamehameha Schools, Colliers International Real Estate Management Services, (HI) LLC, and their agents, members, partners, associates, contractors, servants and employees, and each Tenant of the Center harmless from and against any and all claims for personal injuries, death, damages (including property damage), costs and/or other expenses, including reasonable attorneys' fees arising from or in any way connected with the use of the Center or any part of its facility thereof by Applicant of his/her agents, members, partners, associates, contractors, servants and employees.

No display, visual aid, or other device having moving parts which might expose the public to some danger, will be approved unless adequate insurance is carried, which includes such additional named insured as **the Center Management requires.**

In the event that permission is granted by Keauhou Shopping Center to use any of its property, the undersigned agrees to assume liability for any loss or damage to said property. Keauhou Shopping Center property used by the undersigned shall be inspected by any employee of Keauhou Shopping Center following its use, and the undersigned shall be informed whether or not its condition is acceptable. Should any Keauhou Shopping Center property be missing or damaged, the undersigned agrees to pay Keauhou Shopping Center the amount of money necessary to repair or replace it.

The undersigned declares, under penalties or perjury, that the factual information furnished by him/her in this Application is true, accurate and complete to the best of his knowledge and belief.

***** NOTE: Application must be signed by an Authorized Agent. *****

By: _____ Date: _____

Title: _____ Phone: _____

FOR OFFICE USE ONLY:

____ Appropriate COI Received

_____ Payment Received

____ Approved

Comments: _____

____ Denied
